

Article 2: Administrative Code

Division 19: Department of Intergovernmental Relations

*(“Legislative Representation Department”
added 2–29–1972 by O–10790 N.S.)
(Retitled to “Department of Intergovernmental
Relations” 8–25–1980 by O–15317 N.S.)*

§22.1901 Department of Intergovernmental Relations

The Department of Intergovernmental Relations is a City department. The Director is the administrative head of the department and shall be selected by the City Manager. The Director shall be the appointing authority of all personnel authorized in the department. The Director shall be responsible for planning, recommending, coordinating and administering a state and federal legislative program for The City of San Diego in accordance with legislative guidelines established by City Council Policy. The department shall provide legislative coordination and liaison and, in consultation with City departments, City organized or created entities, and other sources:

- (a) Develop for City Council approval City legislative programs for the state and federal legislative sessions.
 - (b) Represent the City before state and federal legislative and administrative bodies.
 - (c) Analyze and submit reports on state and federal legislation affecting the City.
 - (d) Maintain liaison with and assist the City’s state and federal legislative delegations in any matter of interest to the City.
 - (e) Initiate and assist other City departments and City organized or created entities in identifying, seeking and receiving federal and state grants and coordinate through legislative advocacy those grant efforts.
 - (f) Administer contracts and oversee independent contractors responsible for state and federal lobbying efforts.
 - (g) Perform related work as directed.
- (Amended 3–19–2001 by O–18929 N.S.)*